

Avita Community Partners
Board of Directors Meeting Minutes

DATE: September 25, 2018	TIME: 7:17pm – 7:45pm
PLACE: Administrative Office, Board Room	PRESIDING: Rita Bush, Vice-Chair

Attendance

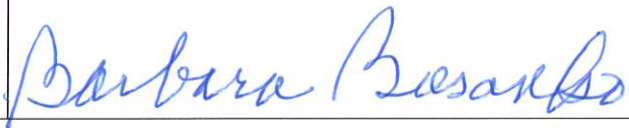
Victor Anderson	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Margaret Gregory	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Jennifer Scalia	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Bosanko	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Julie Gruen	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alan Wallhausen	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Angie Brown	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Susan Harris	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rita Bush	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Avery Nix	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Kent Woerner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Sylvia Chassner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Penny Penn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Anne Davis	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Sammy Reece	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Executive Team Member Attendance

Cathy Ganter Cooper	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Lori Holbrook	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mary Donna McAvoy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Gwen Hall	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Derek Singleton	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Hannah Cargle	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Guests: Peggy Brown & Terry Stuart

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
Spotlight on Services	Kevin Young, Program Director for The Journey and Foy Tootle, Program Director for the Rabun Clubhouse shared information about their clubhouses. The Journey serves youth with addiction issues. The clubhouse is in Gainesville. The Rabun Clubhouse serves youth with behavioral health issues and is in Tiger.
Welcome & Call to Order	The September 25, 2018 meeting of the Board of Directors was called to order by Board Vice-Chair, Rita Bush at 7:17pm.
Determine Presence of a Quorum	A quorum was present with 9 Board Members in attendance.
Approval of Agenda	Motion to approve the agenda was made by Barbara Bosanko; second by Kent Woerner. Motion carried.
Review of Minutes	Motion to approve the August 23, 2018 minutes was made by Kent Woerner; second by Susan Harris. Motion carried.
CEO Report	<p>Cindy Levi highlighted the following in her report</p> <ul style="list-style-type: none"> • NAMI Walks 5k to raise awareness about mental illness • Partnership for a Drug Free Hall • Yellow Ribbon Suicide Prevention Program • Crisis Intervention Team Trainings were held in White, Stephens and Hall Counties • Business License issued at no charge for program located at the Hyde Park Townhomes in Demorest • Video displays are running in all outpatient clinic waiting rooms • Recovery Self-Assessment Survey in partnership with Yale University has been completed • Avita is hosting the viewing of a documentary entitled “Intelligent Lives” • Avita was selected by the White County Chamber of Commerce and featured in the Chambergram and Facebook • Cindy was appointed Chair of the GACSB Public Information and Policy Committee • Cindy and others from the GACSB will be meeting with Stacey Abrams team and Brian Kemp team • Staff recognition • Dawson County Clinic held an open house • Upcoming events: Recovery Rally, BH Symposium, Georgia Gathering, GACSB Educational Exchange <p>Cindy added</p> <ul style="list-style-type: none"> • We have received our provider number for CLS services • We made a job offer to Juliette Bacon for the Director of Autism Services. She will start November 1st. • Behavioral Health Crisis Center (BHCC)

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
	<ul style="list-style-type: none"> ○ We received the engineering report. Cindy will be meeting with architects recommended by Rochester & Associates soon. ○ Cindy and Mary Donna McAvoy met with the Director of Northeast Georgia Medical Center, Emergency Department to share information about the BHCC ○ Cindy attended the Hall Co. Transit meeting to share information about the BHCC and the need for transit service after the BHCC opens
Financial Report	<p>Derek Singleton, CFO reviewed the financial report for the month ending August 31, 2018</p> <p><u>Financial Metrics</u> (Key Performance Indicators)</p> <ul style="list-style-type: none"> ● Days of Cash on Hand: 79 days; minimum standard is 30 days. ● Current Ratio: 8.5:1; minimum standard is 1:1. ● Days of Unreserved Net Assets to Total Expenses: 78.7 days; minimum standard is 60 days. ● Long Term Debt to Net Assets: 0.16:1; maximum standard is 2.5:1. <p><u>Consolidated Income Statement</u></p> <ul style="list-style-type: none"> ● August's net operating results reflect a \$10K net surplus for the month and \$31K for the fiscal year to date. This is a 0.4% margin for the month and 0.7% margin for the fiscal year to date. ● 2 months prior year, year to date revenue was a negative change of \$193K. ● 2 months prior year, year to date expenses was a negative change of \$246K. <p><u>Balance Sheet</u></p> <p>Cash on hand as of 8/31/18 is \$5.6K</p>
Committee Reports	<p><u>Board Governance</u></p> <p>Kent Woerner reported that the committee reviewed</p> <ul style="list-style-type: none"> ● Cindy Levi's Performance Evaluation and ● Letter from Dr. Seabolt praising Cindy for her great leadership <p><u>Community and Client Relations</u></p> <p>Penny Penn reported</p> <ul style="list-style-type: none"> ● The committee was updated on Intellectual/Developmental Disability Program, Behavioral Health Services and Behavioral Health Specialty Services <p><u>Finance</u></p> <ul style="list-style-type: none"> ● No report
Adjournment	With no further business Rita Bush, Vic-Chair adjourned the September 25, 2018 meeting at 7:45pm.
Presiding Officer Signature and Date Approved	 11/22/19

Respectfully submitted,



Regina Grisham
Recording Secretary